

TADMARTON PARISH COUNCIL
MINUTES OF AN ANNUAL PARISH COUNCIL MEETING
HELD ON MONDAY 13th MAY 2024 AT 7PM
IN TADMARTON VILLAGE HALL

Councillors Present

Tim Turner (Chairman), Paul Doust, Jane Fitzpatrick and Paul Higley

Christine Coles (Parish Clerk) and one villager

24/31. Elections

Election of Chairperson and Signing of Acceptance of Office form

It was proposed by Cllr Doust and seconded by Cllr Fitzpatrick that Cllr Turner be Chair. Cllr Turner signed the Acceptance of Office form.

Election of Vice-Chair.

It was proposed by Cllr Fitzpatrick and seconded by the Chair that Cllr Higley be Vice-Chair.

24/32. Apologies

There were no apologies.

24/33. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

24/34. Public participation session

Nothing was raised.

24/35. To approve the minutes of the last meeting held on 4TH March 2024

The minutes were approved and signed as a true record of the last meeting.

24/36. Matters Arising

- *Update on placing of damaged fingerpost sign in Lower Tadmarton.* The finger post was finally put back in place in April 2024.
- *Update on Double Yellow lines along the Main Road.* OCC have advised the village consultation will start on 23rd May 2024.

24/37. To receive an update on the damaged village gate

The village gate on the outskirts of the village was hit by a driver in March. The Parish Council have submitted an insurance claim via their own policy. The claim has been approved. Once the money is received the new gate will be ordered.

24/38. To note the checking of the three village defibrillators

The three defibrillators have been checked and the Circuit updated.

24/39. To receive an update and discuss new highway issues

More potholes have been reported and fixed. There is a lack of visibility at some junctions due to overgrown vegetation and signage. Highways contacted the Parish Clerk a few weeks ago about signs in the verge at the bottom of Tadmarton Heath. The signs had to be removed.

The road sign near Highlands has been knocked by a tractor and is turning the wrong way.

Action: The Chair to look at the sign.

24/40. To receive an update on footpaths

- a. **Bridleway 12** – There is no further update.

24/41. Finance Report

The following payments were approved under statutory powers:

- £25.00 to Cherwell District Council (annual charge)
- £158.40 to M Yeomans (website)
- £6930.60 to Kellys Wrought Iron Work (outside work at village hall)
- £6346.00 to J Nelder (outside work at village hall)
- £250.00 to Mr C Seel (allotment rent)
- £175.00 To R M Fletcher (internal audit)
- £457.99 to Zurich Insurance
- £72.00 to Lovesey Rural Services Ltd (rotivate wildflower strips)
- £334.62 to CDC (dog bin emptying)

To discuss a request to contribute towards cutting the churchyard

A villager had emailed and asked if the Parish Council would consider contributing towards the mowing of the churchyard. The villager present at the meeting noted that currently volunteers mow the churchyard.

Action: The Parish Clerk to ask what the money would be spent on.

24/42. AGAR for year ending 31st March 2024

The internal audit has taken place and the documents were circulated.

- a. To approve and sign the Certificate of Exemption
The Certificate of Exemption was approved and signed by the Chair and RFO.
- b. To approve and sign Section 1
Section 1 was approved and signed by the Chair and RFO.
- c. To approve and sign Section 2
Section 2 was approved and signed by the Chair and RFO.

Action: The Parish Clerk to submit the Certificate of Exemption and Notice of Public Rights to the External Auditor before 30th June 2024.

24/43. To receive an update on planning

New applications

- 24/00601/F, Two storey side extension above existing kitchen extending to the rear, loft conversion with dormer on rear side roof area at 1 Swalcliffe Road. No comment by PC.

Determined

- 23/03515/F, Demolition of existing barns and sheds, erection of new extensions and alterations to dwelling, change of use of agricultural barns to ancillary residential use and erection of new garages and stables, with associated landscaping at Lower Tadmarton Farm. Granted by CDC.
- 23/02708/F, Erection of dwelling, enabling works with associated Internal and external works - (Amendment to siting, enabling work and main dwelling previously approved) at Land adj Bridgeside, Hollow Road. Granted by CDC.
- 24/00299/TPO, T5 Lime - Fell to ground level due to extent of decay present (Replanting with approx x6 *Tillia* specimens) - Subject to TPO 10/1990 at Tadmarton Lodge, Tadmarton Road. Granted by CDC.

24/44. To receive the following correspondence

- Mr Seel, Allotment Rent charge for 2025. Mr Seel has advised he will increase the allotment rent to £300.00 next year.

Action: The Parish Clerk to ask Mr Seel if he would like to sell the land.

- Highways, Engagement Team Introduction. There is a newly formed Highways Engagement Team at OCC and they are offering all Parish Councils face to face site visits. It was agreed a visit should be arranged.
Action: The Parish Clerk to arrange a site meeting.

24/45. To receive Councillors Reports

Maintenance work to the path between the churchyard and Old Glebe is on hold until September due to bird nesting season. Tree work at the Nature Reserve is also on hold as the ground has been flooded recently. The contractor will go back when the ground dries out.

Building work is taking place at a property without planning permission. The Parish Council to write to CDC Enforcement.

24/46. To note next meeting date and time

24th June 2024 at 7pm

Meeting closed at 8pm.