

# TADMARTON PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>TH</sup> JUNE 2025 AT 7PM IN TADMARTON VILLAGE HALL

### Councillors Present

Tim Turner (Chairman), Paul Doust and Jane Fitzpatrick

Christine Coles (Parish Clerk) and two villagers

### **25/36. Apologies**

Cllr Higley (work)

### **25/37. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

No interests were declared.

### **25/38. Public participation session**

No matters were raised.

### **25/39. To approve the minutes of the last meeting held on 7<sup>th</sup> May 2025**

The minutes were approved and signed as a true record of the meeting.

### **25/40. Highway Matters**

- i. *To note the detail of responses of the Double Yellow Line consultation on the Main Road.*  
The Parish Clerk has spoken to Highways and is waiting to hear back.
- ii. *To receive an update on the damaged village gate in Lower Tadmarton.*  
Zurich insurance have asked if the gate can be fixed and reinstalled.  
*Action: The Parish Clerk to check with Signway Supplies.*

### **25/41. Village Matters**

- i. *To note the checking of the three village defibrillators.*  
These have all been checked.
- ii. *To receive an update on Bridleway 12.*  
Work continues and this is now being dealt with at a higher level in government.  
*Action: The Parish Clerk to chase Andy Sylvester at OCC for an update.*
- iii. *To discuss tree work being done without permission.*  
This unauthorised tree work in the middle of the village was first reported to the police by a resident. Thames Valley Police (TVP) attended the site and tried to call Cherwell District Council without success. The matter was passed separately to CDC who note that a site visit was carried out to assess the extent of the work carried out. They have determined that no breach of planning control has occurred. The Parish Council also spoke to the land owner without success.
- iv. *To discuss the cutting of the bank in Lower Tadmarton.*  
The high bank has been cut previously but under a private arrangement. The property behind is currently up for sale.  
*Action: The Parish Clerk to look at ownership detail.*

### **25/42. To discuss changing to .gov.uk email addresses for the Parish Clerk and Councillors**

The Parish Clerk can get a free .gov.uk email address from Parish Online. Councillors can get email addresses for an additional cost. Although the annual email subscription with Wix has just been paid it was agreed to go ahead and change over. It will be a long term cost saving. Wix may give a refund for the invoice just paid.

*Action: The Parish Clerk to email Parish Council for new Councillor email addresses.*

**25/43. To discuss a replacement noticeboard at Highlands**

Highlands have confirmed they wish to share and contribute towards a new noticeboard but the Parish Council are unsure of how much. The Parish Council will wait to hear back.

**25/44. Finance Report**

*The following payments were approved under statutory powers:-*

£52.99 to P Higley (batteries for VAS)

£301.20 to N Prickett (grass cutting)

£650.00 to Trinity Oak (work to narrowing by the barn and footpath to the rear of Old Glebe)

£57.36 To Parish Clerk (expenses)

£185.00 to R Fletcher (internal audit)

£23.00 to Parish Clerk (SLCC membership)

£564.48 to M Yeomans (emails)

*To consider a donation for the Link*

It was agreed to give a donation this year of £150.00.

*Action: The Parish Clerk to process the payment.*

**25/45. Annual Governance and Accountability Return 2024/25**

The internal audit has taken place and been signed off. The documents listed below were circulated.

a. *To approve and sign Section 1.* It was agreed to approve Section 1 and it was signed by the Chair and RFO.

b. *To approve and sign Section 2.* It was agreed to approve Section 2 and it was signed by the Chair and RFO.

*Action: The Parish Clerk to send the paperwork to the external auditor before 30<sup>th</sup> June 2025 and place the documents on the noticeboard and website.*

**25/46. To receive an update on planning**

New

- 25/01291/LB and 25/01290/F, New wooden garden store and new wooden 6 bay bin store at Tadmarton Grange, Main Street. It was agreed to support.
- 25/00411/F, Change of use from annexe to separate dwelling at The Annex, Bridgeside, Hollow Road. It was agreed to give no comment.
- 25/01089/LB, Reduction in approved opening to south west wall at Tadmarton Grange, Main Street. It was supported by the PC.

Older

- 25/00663/F, Single storey rear extension. Single storey front extension. 3 new dormers to rear elevation, 1 new dormer to the front elevation. Replace existing outbuilding with new garage at 6 Swalcliffe Road. Granted by CDC.

**25/47. To receive the following correspondence**

- CDC, Invitation to Cherwell Parish Liaison Meeting on 11<sup>th</sup> June.

*Action: The Parish Clerk is attending.*

- 4<sup>th</sup> Corner Landscaping, New service – village and verges. 4<sup>th</sup> Corner Landscaping are offering additional services. There are grants available and two village projects in mind. The annual planting of three verges with wildflowers and the area behind the houses on Brookfield Rise.

*Action: Cllr Fitzpatrick to ask 4<sup>th</sup> Corner if they will apply for a grant on behalf of the Parish Council and if successful they will get the work.*

- CDC, Local Government Re-organisation. Change is coming to local government. District and County Council's have been asked to come up with proposals for new unitary councils.

CDCs preference is for two unitary authorities to cover Oxfordshire and West Berkshire. A period of public engagement has started on the preferred model of local government reorganisation. This proposal aims to create strong, financially stable councils that provide high quality, cost effect and locally driven services. **Oxford and Shires Council** would comprise the existing district areas of Cherwell, Oxford City and West Oxfordshire. **Ridgeway Council** would be made up of the area of West Berkshire Council and the existing district areas of South Oxfordshire and the Vale of White Horse. A pubic engagement event is taking place at Banbury Town Hall on Monday 7<sup>th</sup> July from 3-7pm.

*Action: Cllr Fitzpatrick to ask County/District Cllr Chris Brant how this will impact the village.*

**25/48. To receive Councillors Reports**

The allotments are being tended to generally. One is not being looked after.

*Action: A reminder email to be sent to plot holders about cutting the hedge if their plot adjoins it.*

**25/49. To note next meeting date and time**

Monday 21<sup>st</sup> July 2025 at 7pm

Meeting closed at 7.55pm.